

FUNDS TRANSFER REQUEST FORM
(for non-payroll payments)

This form must be completed entirely and signed. A voided cheque (or a copy of an account statement) is **mandatory** to enable verification of banking details.

I hereby request that my payment due from the United Nations be made to my bank account:

PAYEE NAME:	(Last Name)	(First Name)	(Middle Initial)
IMIS PAYEE ID (INDEX NUMBER):			
BANK NAME:			
BANK BRANCH ID/NUMBER:			
SWIFT/SORT CODE:			
BANK STREET ADDRESS/P.O. BOX NO.			
CITY/STATE/PROVINCE:			
POSTAL CODE:		COUNTRY:	
BANK ACCOUNT NUMBER:			
INTERNATIONAL BANK ACCOUNT NUMBER (IBAN)¹:			
CURRENCY OF THE BANK ACCOUNT:			
FURTHER ROUTING INSTRUCTIONS:			
TYPE OF ACCOUNT (Select one of the following only for a bank account in the USA):			
<input type="checkbox"/> Checking Account OR <input type="checkbox"/> Savings Account			
SIGNATURE OF PAYEE		DATE	
NAME AND SIGNATURE OF PERSONNEL/ADMINISTRATIVE OFFICER		DATE	

¹ Further information on IBAN can be found at: <https://www.iban.com/structure>